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**Donating Agency**

**The Donating Agency is releasing the firearm(s) to the Colorado Bureau of Investigation (CBI) listed for the purposes of permanently retaining it/them in the CBI Firearms Reference Collection. An Excel spreadsheet or Word Document may be used to generate the list of donated firearms. The list needs to include: the make, model, caliber, and serial number of all firearms donated (see below for example). Donated firearm(s) may be destroyed at any time at CBI’s discretion. Donated firearms may be entered into the National Integrated Ballistic Information Network (NIBIN) at the discretion of CBI. Firearms with newly found NIBIN associations will be returned to the donating agency.**

**\*Note: FOR NORTHERN COLORADO REGIONAL FORENSIC LABORATORY (NCRFL) only – Firearms Donated by Larimer County Sheriff’s Office:**

**CBI recognizes the firearms donated by Larimer County Sheriff’s Office are subject to recall by this agency. CBI is not authorized to destroy or permanently retain firearms donated by Larimer County Sheriff’s Office without written authorization from them.**

**Example:**

|  |  |  |  |
| --- | --- | --- | --- |
| **Make** | **Model** | **Caliber** | **Serial Number** |
| **Glock** | **17** | **9mm Luger** | **XXXX1234** |

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_**

**Released by (donating agency representative) Date Received by (CBI personnel) Date**