

APPEAL OF DISPOSITION OF FIREARM (EVIDENCE RETURN)

- NAME: _____
(Print your complete first, middle and last name)
- DATE OF BIRTH: _____ Social Security Number: _____
(Month, Day, Year)
- Phone Number **(Required)** _____
- Mailing Address **(Required)** _____

NICS Transaction Number: _____

Date of Transaction: _____
(Month, Day, Year)

I have been denied the return of a firearm being held in evidence by a Law Enforcement Agency based on a check by the Colorado Bureau of Investigation InstaCheck System. I hereby appeal that denial and request a review of the record(s) used by CBI in determining that I should be denied the transfer. I understand that I may be required to provide CBI a full set of inked fingerprints of myself for the purpose of comparing them with fingerprints associated with the record(s) used in the denial. **I also understand that CBI is not required to assist me until such time as I formally appeal the denial. I further understand that failure to complete this form or to complete it legibly could result in rejection of the form.**

(Signature of Requester)

(Date)

See instructions on reverse side.

Instructions for submitting an Appeal

1. If you were found to be ineligible, you will be able to appeal that finding via the CBI InstaCheck Appeals online submission portal. You will receive the fastest results via this online system. It is available on the internet at the following website:

<https://cbi.instacheckappeals.state.co.us/> Further instructions are available there.

Only the person who was denied, or their Authorized Legal Representative (Attorney) can submit an appeal.

2. If you do not have access to the internet, you may also mail this completed form to:

CBI InstaCheck Unit
690 Kipling St, Ste 3000
Denver, CO 80215

(All mailed appeals will receive results via U.S. Mail only. Do not expect to hand carry your appeal to the CBI office in order to obtain same day service.)

3. Upon receipt of your appeal form, CBI will review the documentation used in the finding of ineligibility. CBI will contact the arresting agency and request a final disposition of any “open” charges showing on your criminal history record. CBI may also contact the clerk of court and the State bureau of investigation’s records keeping unit for final disposition information if it is unavailable from the arresting agency. If CBI is able to obtain a final disposition or other required information, you will be notified via the online system or U.S. Mail of any change of status for your transaction.

If your submission is beyond the timeframe for an appeal or this form is not completed and legible, your appeal could be rejected for processing. Submit your appeal promptly to avoid delays in processing.